

Application for Assistance from the Nelson Tasman Mayoral Relief Fund

This fund has been established to assist people most severely affected by the Nelson-Tasman Weather Event of August 2022.

How to Apply

Please complete this form and provide any supporting documentation and a copy of your ID (driver's licence, or passport). See the notes on page 5 (individuals) or page 6 (businesses) which outline what we need. Your application cannot be processed until this has been received.

You can send supporting documentation by email to MayoralRelief@ncc.govt.nz or drop in as a hard copy to the Nelson City Council Customer Service Centre (110 Trafalgar Street, Nelson). Please provide hard copies in an envelope clearly marked with your name and marked attention of "Mayoral Relief Fund - attn: Jim Frater". The Customer Service Centre can also photocopy these so you still retain your originals.

Please note: only one application will be considered per business or household.

The fund can only assist once in a 12-month period, unless exceptional circumstances apply.

Please refer to the common questions section at the end of this document.

Application Form

Your name

Your email address

Your contact phone number

Your postal address

For Businesses: Business name (if applicable)

Nature of business (if applicable)

If you are completing this form on behalf of the applicant, please provide your name, contact phone/email and relationship to the applicant below.

IRD number

NZ Business Number (if a business)

What loss have you experienced or how have you been impacted as a result of the August 2022 flood event?

Is there anything else we should know?

Do you own or rent the property you are applying for?

Own

Rent

Are you insured?

Have you made a claim with EQC?

State details of any assistance you have already received or will receive (including insurance claims, or other applications pending)

Amount requested from the Mayoral Relief Fund

Proposed use of funds

Bank account holder name

Your bank account details (please use the format 00-0000-00000000-000)

Please provide proof of your bank account - that could be a copy of a bank deposit slip, copy of a bank statement, a bank print out showing the bank logo and bank account number. You can redact transaction lines for your privacy. We can also accept a screenshot of your internet banking showing bank logo, bank account name & number.

Supporting Documents

How will you provide us with supporting documents? (see the notes on page 5)

by email to MayoralRelief@ncc.govt.nz

drop into Nelson City Council customer service centre or by mail to Nelson City Council,
PO Box 645, Nelson 7040. Freepost 76919

Declaration

I declare that to the best of my knowledge, the answers and information provided in this application are true and correct.

I understand that if any false information is given or any material fact suppressed on this application form or supporting documentation, Council may seek to recover funds or take further action.

I understand that if a grant is approved, receipts must be kept and may be requested by Nelson City and Tasman District Council as evidence that financial assistance was applied to the approved purpose.

I understand that Nelson City and Tasman District Council may seek information from other parties who may be able to assist and I give my consent to confidential discussions with those parties.

Please check this field to agree to the statements above

Privacy

The application form requires you to provide personal information in order to process your application. The Council will meet its legislative obligations under the Privacy Act 1993 with regard to any personal information held.

Who can apply?

The fund is open to Nelson City and Tasman District residents, ratepayers or business owners, and not-for-profit organisations who have suffered financial hardship because of the flood event that began on 17 August 2022.

Priority will be given to those who were a permanent resident (owner/occupier or occupier), ratepayer, or owner of a business located in Nelson/Tasman at the time of the August 2022 weather event.

What you will need for your application:

1. ID, for example your driver's licence.
2. Current bank statement with your name on it OR a bank deposit slip
3. Proof of address (if not on bank statement) for example electricity bill, rates invoice etc.
4. Copy of your recent pay slip (if you are employed).
5. IRD number or NZ Business number (certificate of incorporation if an incorporated society)

Please apply even if you are not sure you have everything listed attached to your application. Applications are assessed on a case-by-case basis.

Why you might apply:

If you (or someone you know) are experiencing financial hardship due to the August 2022 severe weather event/flooding, you can apply for money from this fund.

Financial hardship is different for everyone.

What it may look like:

- Difficulty paying for your essential living costs (such as food, medication, accommodation)
- Difficulty paying for additional costs that may not be paid for by your insurer (for example clean up, disposal of goods).

Note: these are examples and not a full list of what the fund could be used for.

Why you may NOT be eligible:

If you are receiving funding assistance from any other source/government organisation for the same item/s, you may not be eligible for the fund.

How the fund can help you:

The fund can help pay for:

- Essential items/essentials of daily life (e.g. food, accommodation, utilities) not covered by insurance or other funds (such as WINZ, EQC);
- Extra financial burden (including significant loss of income), costs due to the August 2022 flood event not covered by insurance or other funds; and Family or personal crises, support for which is not covered by insurance, another agency or fund (such as MSD);
- The aim is these grants go some way towards helping alleviate the emotional and financial stress experienced by individuals and families due to the August 2022 flood event.

The fund provides assistance on a one-off basis for extraordinary circumstances, where real need can be shown.

The fund is a last resort measure when people have exhausted other appropriate sources such as Work and Income New Zealand (WINZ), the Rural Support Trust, EQC, and other government agencies.

Information for businesses:

You can apply if your business:

- Suffered a significant drop in income caused directly by the August 2022 weather event,
- Was viable before the event and can recover successfully,
- Is the primary source of income to the business owner,
- Pays staff or yourself a wage, and
- The business is located in, or provides services in, the Nelson Tasman region.

Priority will be given to provision of:

- Essential items/essentials of daily life (e.g. food, accommodation, utilities) not covered by insurance or other funds (such as WINZ, EQC);
- Extra financial burden (including significant loss of income), costs due to the August 2022 flood event not covered by insurance or other funds; and
- Family or personal crises, support for which is not covered by insurance, another agency or fund (such as MSD).

What is the purpose of the fund?

The fund provides assistance on a one-off basis in extraordinary circumstances, where real need can be shown.

The fund is a last resort measure when people have exhausted other appropriate sources such as Work and Income New Zealand (WINZ), the Rural Support Trust, EQC, and other government agencies.

What will happen to any money left over?

The Nelson City and Tasman District councils will identify projects that will benefit the community in the areas most affected by the August 2022 flood event. Remaining funds will be put towards those projects.

Who administers the fund?

The fund is administered by the Mayoral Disaster Relief Fund Committee comprising the Nelson City and Tasman District mayors, a councillor from each of these council, an iwi representative and the Chief Executive of the Rātā Foundation (or a similar not-for-profit community funding organisation). Nelson City Council will manage the receipt of donations and disbursements of funds.

Which documents will I need to supply?

If you are not able to supply all these documents initially, apply anyway with an explanation for what is not included.

For individuals

Form of identification (Driver's Licence, Firearms Licence or Passport)

Current bank statement stating your name (this is used as proof of financial hardship)

Proof of address (if not on bank statement) such as electricity bill, rates invoice etc.

If in employment, a copy of your recent pay slips

Bank account deposit slip (if bank statement not provided)

IRD number

Evidence of need such as invoice for goods, electricity bill, letter from landlord or employer etc.

Photographs of any damage, if applicable.

For businesses

Accounts for the last two full financial years

Year-to-date management accounts showing the drop in revenue OR independently verified proof of equivalent (such as a letter from your accountant evidencing the proportionate reduction in income compared to the previous year)

Cash flow forecast through to the end of December 2022

Estimated budget and/or quotes showing how funds will be spent.